



ROMAN CATHOLIC DIOCESE OF NOTTINGHAM

1 Castle Quay, Castle Boulevard Nottingham NG71FW

Facsimile: 0115 9539800 Email: parish.giftaid@nrcdt.org.uk

(This information will be held in accordance with the Data Protection Policy and Privacy notice on the Diocese of Nottingham website at www.dioceseofnottingham.uk)

GIFT AID DECLARATION

(If you are a non-tax payer, please do not complete the Gift aid Declaration)

Title: Full forenames:

Surname:

Full Home address:

.....

.....

Post code: Telephone

I want to Gift Aid any donations I make in the future or have made in the past 4 years to Nottingham Roman Catholic Diocesan Trustees (the Charity, Charity number 1134449) to benefit the Parish or particular purpose as advised below.

I am a UK taxpayer and understand that if I pay less Income Tax and/ or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Please notify the charity if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/ or capital gains.

Signature:

Date:

Parish/ Diocesan Fund:.....

When completed please return this form to your Gift Aid organiser, Parish Priest or direct to:

Nottingham Diocese
Gift aid Office.
1 Castle Quay
Castle Boulevard
Nottingham. NG7 1FW

STANDING ORDER MANDATE

(This information will be held in accordance with the Data Protection Policy and Privacy notice on the Diocese of Nottingham website at www.dioceseofnottingham.uk)

Bank name	
Bank address including postcode	
Account Name	
Account Number <i>usually 8 digits</i>	
Sort Code <i>6 digits</i>	

Please pay: Sort Code: **30-98-02** Account: **00692901**

Name of account: **St Gilbert Bourne RCP**

Parish to insert details of its own bank account.

the sum of: £

please also state amount in words

Commencing on:

Please insert start date

and thereafter: weekly/monthly/quarterly/ 6 monthly/annually

please delete as appropriate

until notified by me in writing, and debit my account accordingly.

Quoting Reference to Bank:

Diocesan Finance Office to insert

Please complete if this applies

Please cancel my existing standing order for £..... to the same beneficiary payable weekly/monthly/quarterly/ 6 monthly/annually).

Signature:

Date:

Please return to: Your Gift Aid organiser, Parish Priest or direct to Nottingham Diocese, Gift Aid office. 1 Castle Quay, Castle Boulevard, Nottingham NG7 1FW

Or by email to Debra: parish.giftaid@nottingham.uk

Online Banking Form

If you wish to set up a regular payment through online banking rather than a Standing Order, please use the following details:

Account Name: **St Gilbert Bourne RCP**

Sort Code: **30-98-02**

Account Number: **00692901**

Reference: **Collection**

I confirm that I have set up a regular payment through online banking.

Signature:.....

Date.....

Please return to the Parish Priest or the parish gift aid organiser alongside your signed gift aid declaration. Thank you.

WHAT OTHER FUNDS ARE THERE?

The Diocesan Funds include:

General Purposes of the Diocese

Clergy Formation Fund – to provide for the training of priests and deacons, for their on-going formation and for an office for the encouragement of vocations.

Poor and Needy Parishes Fund – to help support those parishes which require financial assistance.

Sick and Retired Priests Fund – for the support of the sick and retired priests of our Diocese.

Mission Fund - to support the work of the Church overseas.

Lourdes Pilgrimage Fund – for provision for sick, handicapped and infirm persons wishing to make a pilgrimage to Lourdes.

Housekeepers Retirement Fund – to support retired housekeepers of Diocesan priests.

Diocesan Youth Service – based at Crich in Derbyshire for its work in assisting the young persons of the Diocese to develop spiritually.

(The Sick and Retired Priests Fund, the Housekeepers Retirement Fund and the Diocesan Youth Service are separately constituted charities. Gifts to the Diocese for these purposes are immediately granted on to those charities).

Since New Testament times collections are taken for the needs of the poor and these are usually taken by parishes as second collections.

LEGACIES

If you are making a will and are considering a legacy for the Church the following form of legacy is recommended:

I give free of tax the sum of (*insert amount*) to the **NOTTINGHAM ROMAN CATHOLIC DIOCESAN TRUSTEES** (Registered Charity Number 1134449) of 1. Castle Quay, Castle Boulevard Nottingham NG71FW generally but without imposing any binding trust or legal obligation but with the wish that it be used for (*here insert the beneficiary parish name or the preferred Diocesan fund as listed above*) **AND I DECLARE** that the receipt of the Financial Secretary or other proper officer for the time being of the said charity shall be a sufficient discharge to my Trustees.

When completed please return this leaflet to your Gift Aid organiser, Parish Priest, or direct to the Diocese. **(For a standing order please do NOT send it direct to your bank. This is so that we can enter a reference first).**

Please send to: Nottingham diocese

Gift aid Office

1 Castle Quay, Castle Boulevard Nottingham NG71FW

Facsimile: 0115 9539800 Email: parish.giftaid@nrcdt.org.uk



